

Long Questions

1. Explain the sub-skills of reading, focusing on intensive reading and extensive reading, and their respective importance in language acquisition and comprehension.
2. Analyze the differences between intensive reading and extensive reading, providing examples to illustrate their distinct purposes and applications.
3. Discuss the benefits of intensive reading for detailed comprehension and analysis of texts, and provide strategies for practicing this skill effectively.
4. Explore the advantages of extensive reading for improving reading fluency, vocabulary acquisition, and overall language proficiency.
5. Provide exercises for practicing intensive reading, such as close reading activities and comprehension questions, to enhance reading comprehension skills.
6. Develop exercises for practicing extensive reading, such as reading for pleasure, summarizing passages, and identifying main ideas, to improve reading speed and comprehension.
7. Analyze the format of a formal letter, including the layout, salutations, and closing remarks, and discuss its importance in professional communication.
8. Discuss the conventions of writing formal letters, such as letters of complaint, requisition letters, and job applications, including tone, language, and structure.
9. Explore the components of a letter of complaint, including the description of the issue, requested resolution, and appropriate follow-up actions.
10. Provide guidelines for writing a letter of requisition, including the purpose of the request, justification, and any necessary supporting documentation.
11. Discuss email etiquette in professional communication, including appropriate salutations, subject lines, and tone, and provide examples of effective and ineffective email communication.

12. Analyze the components of a job application, including the cover letter, CV/resume, and supporting documents, and discuss strategies for crafting a compelling application.
13. Explore the importance of a well-written CV/resume in job applications, including formatting, content organization, and highlighting relevant skills and experiences.
14. Discuss the role of language proficiency and cultural awareness in effective communication in formal letters and job applications.
15. Investigate the impact of technology on modern communication practices, including the use of email and online application portals in job searches and professional correspondence.
16. Discuss the significance of standard abbreviations in English language usage and their role in efficient communication.
17. Analyze common redundancies and clichés found in both oral and written communication, and their impact on clarity and effectiveness.
18. Explore the SQ3R method (Survey, Question, Read, Recite, Review) for effective reading comprehension, and provide examples of how to implement each step.
19. Provide exercises for practicing the Survey step of the SQ3R method, focusing on skimming techniques to identify main ideas and key points.
20. Develop exercises for practicing the Question step of the SQ3R method, emphasizing the formulation of thoughtful and analytical questions based on the reading material.
21. Discuss strategies for the Read step of the SQ3R method, including active reading techniques such as annotation and note-taking to enhance comprehension.
22. Explore exercises for practicing the Recite step of the SQ3R method, such as summarizing passages, paraphrasing, and answering comprehension questions.

23. Provide exercises for practicing the Review step of the SQ3R method, focusing on reinforcing learning through reflection, summarization, and self-assessment.
24. Analyze the components of essay writing, including the structure of an introduction, body paragraphs, and conclusion, and discuss their importance in conveying a cohesive argument.
25. Discuss techniques for writing effective introductions in essays, including attention-grabbing hooks, background information, and thesis statements.
26. Explore strategies for writing compelling conclusions in essays, such as summarizing key points, restating the thesis, and providing a call to action or implications for further study.
27. Investigate the concept of précis writing and its importance in summarizing longer texts concisely and accurately.
28. Provide exercises for practicing précis writing, focusing on identifying main ideas, supporting details, and omitting irrelevant information.
29. Discuss the role of vocabulary, grammar, and sentence structure in effective writing practices, and provide exercises for improving each aspect.
30. Explore the impact of redundancies and clichés on the clarity and effectiveness of oral and written communication, and provide alternatives for eliminating them.
31. Analyze the meanings and usage of standard abbreviations in various contexts, such as business, academia, and everyday communication.
32. Investigate common redundancies and clichés in oral communication, including phrases like "free gift" and "past history," and discuss strategies for avoiding them.
33. Discuss the application of the SQ3R method in different types of texts, such as academic articles, novels, and technical manuals.
34. Provide exercises for practicing each step of the SQ3R method with diverse reading materials, tailored to different proficiency levels.

35. Explore techniques for writing effective introductions and conclusions in various types of writing, such as academic essays, business reports, and creative pieces.
36. Analyze the structure and characteristics of précis writing, including brevity, clarity, and accuracy in summarizing complex texts.
37. Discuss the importance of coherence and cohesion in writing, and provide exercises for improving these aspects in essays and other written works.
38. Investigate the origins and cultural connotations of clichés in language, and discuss their potential pitfalls in effective communication.
39. Analyze the effectiveness of using standard abbreviations in professional contexts such as business correspondence, technical writing, and academic publications.
40. Explore the role of redundancies and clichés in shaping language usage and cultural expressions, and their evolution over time.
41. Discuss the benefits of the SQ3R method in enhancing reading comprehension skills, memory retention, and critical thinking abilities.
42. Provide exercises for practicing the SQ3R method with diverse texts, focusing on developing skills such as skimming, summarizing, and synthesizing information.
43. Analyze the impact of redundant expressions and clichés on the overall quality of written and spoken communication, and strategies for avoiding them.
44. Discuss the role of standard abbreviations in facilitating efficient communication, particularly in written forms such as texting and email.
45. Investigate the effectiveness of using the SQ3R method in improving reading efficiency, comprehension, and retention across different subject areas and reading materials.
46. Discuss the importance of technical vocabulary in specialized fields and provide examples of its usage in various industries.

47. Analyze common errors in English grammar, covering aspects such as verb conjugation, pronoun usage, and sentence structure.
48. Explore techniques for improving reading comprehension skills, including active reading strategies, annotation, and summarization.
49. Provide exercises for practicing reading comprehension, focusing on understanding main ideas, supporting details, and author's purpose.
50. Discuss the characteristics of technical reports, including objectivity, accuracy, and specificity of information.
51. Analyze the different categories of technical reports, such as feasibility studies, progress reports, and research reports, and their respective formats and purposes.
52. Explore the structure of technical reports in manuscript format, including sections such as title page, abstract, introduction, methodology, results, discussion, and conclusion.
53. Discuss the types of technical reports commonly used in various fields, such as laboratory reports, project reports, and technical research papers.
54. Investigate the process of writing a technical report, including planning, drafting, revising, and editing, and provide strategies for each stage.
55. Explore the role of technical vocabulary in enhancing precision and clarity in communication within specialized fields.
56. Analyze common grammatical errors in English, such as subject-verb agreement, parallelism, and dangling modifiers.
57. Discuss the importance of context in understanding technical vocabulary and its usage in specific industries or professions.
58. Provide exercises for identifying and correcting common grammatical errors in written communication, focusing on sentence-level and paragraph-level issues.
59. Explore strategies for improving reading comprehension through vocabulary development, contextual clues, and inference skills.

60. Analyze the components of technical reports, including titles, abstracts, introductions, methods, results, discussions, and references.
61. Discuss the characteristics of effective technical writing, such as clarity, conciseness, coherence, and professionalism.
62. Investigate the different formats used for presenting technical reports, including traditional printed reports and digital formats.
63. Explore the characteristics and requirements of different types of technical reports, such as progress reports, incident reports, and investigative reports.
64. Discuss the structure of technical reports, including the organization of sections, headings, and subheadings.
65. Analyze the conventions and guidelines for writing technical reports in manuscript format, including margins, fonts, spacing, and citation styles.
66. Investigate the types of technical reports commonly used in engineering, science, business, and other professional fields.
67. Discuss the process of writing a technical report, including gathering data, analyzing results, and presenting findings in a clear and concise manner.
68. Explore the importance of technical vocabulary in facilitating communication among professionals within specialized fields.
69. Analyze common errors in English grammar related to punctuation, capitalization, and sentence structure.
70. Discuss strategies for improving reading comprehension skills through practice, including exercises focused on identifying main ideas, making inferences, and analyzing tone and purpose.
71. Provide exercises for practicing technical writing skills, focusing on drafting and revising technical reports according to specific guidelines and standards.
72. Explore the conventions and standards for formatting technical reports, including guidelines for page layout, headings, and citations.
73. Investigate the different types of technical reports and their purposes, including research reports, progress reports, and feasibility studies.

74. Discuss the role of technical vocabulary in conveying complex concepts and ideas accurately and effectively.

75. Analyze the structure and characteristics of technical reports, including their purpose, audience, format, and content requirements.

